



# **HURRICANE POLICY**

## **SEMINOLE GULF RAILWAY**

### **(SGLR)**

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## 35 SGLR RR Signalman and Communications

This policy applies to all CDL Electric Company, Inc. railroad signal and communications employees who are or will be working on the Seminole Gulf Railway (SGLR).

This policy will ensure that railroad signals are dismantled pre-hurricane and reassembled post hurricane as safely and quickly as possible. The safety of personnel and their families will be foremost.

### 35.1 Responsibilities

#### 35.1.1 CDL Electric

1. CDL Electric Company Inc. and its signalmen with the SGLR Railroad will monitor the hurricane's strength and direction once it is known to be a potential threat.
2. Once determined hurricane strength is a minimum category 1 (winds 74-95 mph) and railroad property will potentially be in the cone of the storm, the signal maintainers will notify CDL Electric Company Inc. personnel listed below by email and phone:
  - Robert Morrison                      205-362-1732      robert.morrison@cdl-electric.com
  - Jason Mill                              620-687-1071      jason.mill@cdl-electric.com
  - Curt Featherby                      620-704-9350      curt.featherby@cdl-electric.com
  - Larry Seward                          620-704-4446      larry.seward@cdl-electric.com
3. Upon notification and SGLR confirmation, CDL will muster and send eight (8) additional personnel with four (4) vehicles to assist with returning to service the railroad crossings and communications equipment after the storms passing.
  - a. Any CDL personnel responding to the pre-hurricane preparation shall be prepared to stage in a safe area (TBD) and after hurricane's passing assist in returning the signals to service.
  - b. If the on-hand stock at the SGLR is below estimated quantities needed for expected repair, CDL additional personnel will bring:
    - i. 6 - Spare gate arms (high wind 1<sup>st</sup> and 2<sup>nd</sup> sections each)
    - ii. 12 - Complete 12" LED lights / hoods / backgrounds
    - iii. 6 - 12" LED inserts

- iv. 12 - Backgrounds
- v. 12 - Hoods
- vi. 6 - Crossarm elbows (LED spider)
- vii. 6 - Crossarm short extension arms (LED spider)
- viii. 6 - Crossarm long extension arms (LED spider)
- ix. 6 - LED gate light sets
- x. 200 - Shear bolts/pins
- xi. 1 - Spool OS cord
- xii. 6 - Cross bucks
- xiii. 24 - Gold test nuts
- xiv. 12 - AGA (Lightening arrestor)
- xv. 12 - AGE (Lightening equalizer)
- c. In addition to the above listed material, CDL Electric Company, Inc. will bring:
  - i. 50 gallons fuel per vehicle (vehicle use on SGLR)
  - ii. 3 - Chainsaws with additional fuel mix 50:1 (2 cycle engine oil)
  - iii. 3 - 1 gallon fuel tanks (chainsaw fuel and oil mix)
  - iv. 3 - 50' Chain w/ hooks (debris removal and fuel can securement)
  - v. 12 - Traffic cones (3 per vehicle)
  - vi. 8 - Handheld radios, spare batteries, and chargers (cell towers may be disabled)
  - vii. Bottled drinking water

### **35.2 Pre-Hurricane Preparation**

SGLR CDL signalmen, SGLR MOW, and (if required) CDL additional personnel will complete the following prior to the hurricane's arrival:

- a. Gate arms will be removed from the gate mechanism and be secured to the base of the gate mast or the support legs of the signal cabinet, opposite side of roadway, with cable ties.
- b. The breaker located at the commercial power meter will be tripped.
- c. Negative and positive battery cables at each battery bank will be removed.
- d. Track wires at the MDSA/Terminal Board will be removed.
- e. The Interlocker breaker for commercial power will be tripped and the battery bank negative and positive cables removed, and track wires removed from MDSA/Terminal Board.
- f. Train bridges (lift and swing) will be left as is.

After preparation of the hurricane is completed, additional personnel will depart to a designated place of safety to await the storm's passing. Signalmen will return to homes to prepare for storms arrival to include evacuation if necessary.

### **35.3 Post Hurricane**

After storm has departed, and it is safe to do so, CDL signalmen, communications personnel, and additional support will return and assess the damage.

- 1. CDL Electric signalmen and additional support will begin replacing the gate arms to the below listed crossings, positive and negative battery cables reconnected, and track wire connections at the MDSA/Terminal Board completed. These crossings will, at a minimum, have a .06ohm shunt test and grounds test performed prior to returning to service (this will be annotated in the inspection log).
- 2. Those crossings without commercial power not listed above:
  - a. Positive and negative battery cables reattached
  - b. Track wire connections at the MDSA/Terminal Board completed

- c. Gate arms returned, raised, and pinned (awaiting the return of commercial power)
  - d. Negative and positive battery cables removed (replaced when commercial power restored)
  - e. As commercial power is restored signalmen will return their crossings to service, as available. These crossings will, at a minimum, have a .06ohm shunt test and grounds test performed prior to returning to service (this will be annotated in the inspection log).
3. After completion, CDL additional personnel will return to CDL Electric Company, Inc. HQ.

### **35.4 Mobilization During a Pandemic**

Essential critical infrastructure workers need continued and unimpeded access to sites, facilities, and equipment within quarantine zones, containment areas, or other areas where access or movement is limited to perform functions for community relief and stability; for public safety, security and health; for maintaining essential supply chains and preserving local, regional, and national economic well-being.

#### **35.4.1 Identifying Essential Critical Infrastructure Workers**

- a. Transportation and Logistics - Workers, including truck drivers, railroad employees, maintenance crews, and cleaners, supporting transportation of chemicals, hazardous, medical, and waste materials that support critical infrastructure, capabilities, functions, and services, including specialized carriers, crane and rigging industry workers.
- b. Energy - Workers who maintain, ensure, restore, or who are involved in the development, transportation, fuel procurement, expansion, or operation of, the generation, transmission, and distribution of electric power, including call centers, utility workers, engineers, retail electricity, construction, maintenance, utility telecommunications, relaying, and fleet maintenance technicians who cannot perform their duties remotely.
- c. Law Enforcement, Public Safety, and Other First Responders - Workers who support weather disaster and natural hazard mitigation and prevention activities.
- d. Agriculture - Farmers, farm and ranch workers, and support service and supplier workers producing food supply domestically and for export, to include those engaged in raising, cultivating, harvesting, packing, storing, or delivering to storage or to market or to a carrier for transportation to market any agricultural or horticultural commodity for human consumption; agricultural inspection; fuel ethanol facilities; biodiesel and renewable diesel facilities; storage facilities; and other agricultural inputs.

#### **35.4.2 Pandemic Mobilization**

CDL Electric's team members who travel for business purposes shall follow guidance from the Centers for Disease Control and Prevention (CDC), as well as state and local government officials, regarding strategies to limit disease spread.

CDL will mobilize to the SGLR during a Pandemic to maintain the railroad infrastructure, as required. When mobilization is required CDL will muster its team members from areas that are not under travel restrictions from Federal, State, or Local governments. This effort will allow seamless continuity for both the SGLR and CDL Electric.

#### **35.4.3 Returning from Mobilization**

Upon return from a state that has a travel restrictions applied, CDL team members will:

- a. Self-quarantine for minimum 72 hours
  - i. Optional - receive Pandemic related rapid test at no cost to the employee
    - Rapid Test = negative, return to normal duties
    - Rapid Test = positive, Employees who test positive for a Pandemic related illness will be instructed to follow the advice of a qualified medical professional and self-quarantine. Specifically, employees who have tested positive should not return to work until they have been symptom-free for seven full days. Employees who have tested positive and been hospitalized should consult their medical care provider to determine when they can return to work. If possible, employees will be asked to obtain a doctor's clearance note before returning to work.

- ii. If elect to not rapid test for a Pandemic related illness
  - Employee must wear N95 respirator for minimum 14 days while conducting work for CDL Electric
  - Social Distance maintaining a 6 ft or more distance from CDL employees, visitors, and/or clients
  - Remote work, if possible or conduct tasks as a lone worker
  - 15 days + If no signs symptoms of a Pandemic related illness are experienced, return to normal duties

### **35.5 Point of Contact**

#### **35.5.1 SGLR Railroad**

• Signal Maintainer	Joel Arreguin	620-945-1943
• Signal Maintainer	Noel Posada	620-308-3777
• Signal Maintainer	Armando Urguelles	914-286-8188
• Signal Supervisor	Juan Jimenez	620-945-1944
• Director Signal Maintenance South Region	Robert Morrison	205-362-1732
• GM Signal Maintenance South Region	Jason Mill	620-687-1071
• GM Signal Installation	John Broadway	502-415-2708
• SGLR Track Supervisor	TBD	xxx-xxx-xxxx
• SGLR Safety Manager/DER	Elizabeth Serowka	239-944-6271
• SGLR Chief Mech Officer	TBD	xxx-xxx-xxxx
• SGLR Superintendent	Matthew Milz	239-218-9604
• SGLR Assistant General Manager	Eddie Lonce	239-565-9961
• SGLR General Manager	Justin Morris	239-910-0258

#### **35.5.2 County Emergency Management (Road Conditions)**

• Lee	239-533-0622
• Charlotte	941-833-4000
• Sarasota	941-861-5000

#### **35.5.3 Power Company**

• Lee County Electric Coop	800-599-2356
• FP&L	800-468-8243
• Sarasota County Public Utility	941-861-6790

#### **35.5.4 Hotels (CDL Railroad Administration to acquire)**

a. Sarasota Fl	7 Miles	0'15" Drive
• Holiday Inn		941-355-9000
• Hampton		941-371-1900
b. Ft Meyers	91 Miles	1'30" Drive
• Holiday Inn		239-936-0410
• Drury Inn		239-896-9756
• Hampton Inn		239-947-5566
c. Tampa Fl	126 Miles	2'00" Drive
• Holiday Inn		813-643-3800
• Country Inn		813-308-1133
• Fairfield Inn		813-644-4050
d. Orlando Fl	160 Miles	3'30" Drive

- . Holiday Inn 407-581-7900
- . Country Inn 407-856-8896
- . Comfort Inn 407-239-8400
- e. Ocala Fl (Area) 225 Miles 3'30" Drive
  - . Holiday Inn 352-304-6111
  - . Comfort Suites 352-259-6578
  - . Country Inn 352-237-0715
- f. Lake City Fl 300 Miles 4'30" Drive
  - . Holiday Inn 386-754-1411
  - . Best Western 352-468-2500
  - . Best Western Plus 386-754-5944
- g. Valdosta Ga 350 Miles 5'15" Drive
  - . Holiday Inn 229-249-8900
  - . Drury Inn 229-253-0023
  - . Country Inn 229-245-1700
- h. Tallahassee Fl 400 Miles 6'00" Drive
  - . Holiday Inn 850-386-7500
  - . Best Western 850-656-6312
  - . Country Inn 850-701-2850

## **Appendix B - Working Safely with Chain Saws**

1. Before Starting the Saw
  - a. Check controls, chain tension, and all bolts and handles to ensure they are functioning properly and adjusted according to the manufacturer's instructions.
  - b. Fuel the saw at least 10 feet from sources of ignition.
  - c. Check the fuel container for the following requirements:
    - . Must be metal or plastic
    - . Must not exceed a 5-gallon capacity
    - . Must be approved by the Underwriters Laboratory (UL), Factory Mutual (FM), the Department of Transportation (DOT), or other Nationally Recognized Testing Laboratory.
2. While Running the Saw
  - a. Keep hands on the handles and maintain secure footing while operating the chainsaw.
  - b. Clear the area of obstacles that might interfere with cutting the tree or using the retreat path.
  - c. Do not cut directly overhead.
  - d. Shut off or release throttle prior to retreating.
  - e. Shut off or engage the chain brake whenever the saw is carried more than 50 feet, or across hazardous terrain.
  - f. Be prepared for kickback; use saws that reduce kickback danger (chain brakes, low kickback chains, guide bars, etc.).
3. Personal Protective Equipment Requirements:
 

Personal protective equipment (PPE), for the head, ears, eyes, face, hands, and legs are designed to prevent or lessen the severity of injuries to loggers and other workers using chain saws.

  - a. PPE must be inspected prior to use on each work shift to ensure it is in serviceable condition
  - b. The following PPE must be used when hazards make it necessary:
    - . Head Protection - Hard Hat
    - . Hearing Protection - Earplugs/Muffs

- . Eye/Face Protection - Safety Glasses with Face Shield
  - . Leg Protection - Chaps
  - . Foot Protection - Steel/Composite Toe
  - . Hand Protection - Leather Gloves
4. Training Employers involved in tree removal/logging are required to assure that their employees can safely perform their assigned tasks. When loggers are trained to work safely they should be able to anticipate and avoid injury from the job-related hazards they may encounter. Training requirements include:
- a. Specific work procedures, practices and requirements of the work site, including the recognition, prevention, and control of general safety and health hazards.
  - b. Requirements of the OSHA Logging standard, Bloodborne Pathogens standard, First Aid, and CPR training.
  - c. How to safely perform assigned work tasks, including the specific hazards associated with each task and the measures and work practices which will be used to control those hazards.
  - d. How to safely use, operate, and maintain tools, machines and vehicles which the employee will be required to utilize in completing the assigned requirements.